

Uppsala March 20th 2016

Protocol: Board meeting. Uppsala Association of International Affairs in Uppsala, March 20th 2016

1. Opening of meeting

Opening of the meeting at 17.09

Present: Åström Tolf, Gladh, Brors, Sundström, Marköö, Hernnäs, Kaden, Persson, Pålsson, Gzrechnik Mörk,

Absent: Runold, Englund Davidsson, Aldin

Firmatecknare: Linnéa Åström, president; Vendela Runold, vice president; Linnea Englund Davidsson, treasurer.

2. Election of secretary (1) and adjustors (2)

Brors is elected as secretary and Pålsson and Marköö are elected as adjustors at 17.10.

3. Approval of the summons

The board approves the summons at 17.11.

4. Approval of the agenda and registration of other points

The board approves the agenda at 17.12.

Registration of other points: Hernnäs, Ingemarsson, Gladh, Åström Tolf.

5. Previous record

The previous record is on the website.

6. Reports from board members

President and vice president: Åström has done some administrative work; for example, worked with the website. She went to Lund with parts of board and have had meetings with other organisations, as Uppsalaekonomerna regarding their project Kontaktdagarna and our equivalent Career Day.

Member secretary: Brors has been doing the every-day-work and also been to Lund. She has started the organising of the Dropbox archive and finished the organising of the member cards.

Communications: Pålsson and Aldin has continued as usual, especially with being active on social media. They have worked with the PR regarding the gasque. Pålsson reminds the board the everyone is welcome to like the UF tweets from their personal accounts.

Program secretary: The program is having a tiny Easter break. April is full and May is booking right now. However, the program will end in the middle of May. They haven't had any program group meetings since the last board meeting and they're going to have som kind of

trainee program on the next meeting. They have also prepared for the next program secretaries.

Editor-in-chief: The editors have been working on the celebration issue to the gasque, however, it took a little more time than expected. Hopefully, the founders of Uttryck will write something. Joakim Medin wants to collaborate with Uttryck again. They're working on the actual issue as well. The editors, alongside with the web editor, has also tried to decide on a template for the website.

Activity coordinator: Persson has been working with the gasque together with Ebba, by promoting and selling tickets and so on. The project group that's responsible for the fund raiser is up and running and the theme is supposed to be kind of a "Global fund raiser" with several smaller organisations.

Gzrechnik Mörk and Persson leaves at 17.24.

Travel coordinator: Gladh was happy to meet Lund's travel coordinator. She's also been working with the Cuba group and the planning is going very good. The Cuba group has had one lecture and is going to arrange one more. They've also set a deadline for sending in a pitch for making radio/magazine.

Englund Davidsson arrives at 17.25.

SAIA representative: Hernnäs has been working on the SAIA strategy document. SAIA had a board meeting last Thursday and then they received inputs and feedback from the different associations and now it's a proposition for the annual meeting. Everyone in the SAIA board have been working on the business plan for the next year and that's also a proposition for the annual meeting. The SAIA treasurer has been working on the budget. There's an update regarding Almedalen - another accommodation room is booked which makes room for ten more members. The Almedalen application opens tomorrow (21/3) at 12 pm. The American embassy has an essay competition in the end of May/beginning of July that SAIA is invited to participate in. Regarding the possible mistakes that SAIA has done when distributing the grant from MUCF; we have decided to not bring up a new motion but it's brought up in the new business plan so hopefully it won't happen again.

Radio editor: Sundström has three things to share with us. First, there has been a meeting with Uttryck and parts of the Cuba group, since there will be a Cuba episode later this semester. Second, Radio UF is having its ten-year anniversary and that's going to be celebrated with a jubilee episode at the 28th of March. Third, the group is much too small for the work burden. Therefore, Sundström has arranged a recruit mingle thing at the 11th of April. Hopefully it can be mentioned in the jubilee issue of the gasque.

Treasurer: Englund Davidsson has been doing the ordinary work, and sent in a motion for this meeting regarding the project financial policy.

Gzrechnik Mörk and Pålsson arrives at 17.36.

The meeting is adjourned to 17.50.

The meeting opens at 17.50.

7. Election of new “Cashier 1”

Background: One board member with the responsibility of Cashier 1 recently resigned from the board, and therefore one new cashier must be appointed.

The board decides to appoint Kristy Kaden as new Cashier 1 17.51.

8. Decision on new editor

Background: Aida Zekić is suitable for the position of editor/editorial assistant (which one are we officially using?) as she has been very much involved with the magazine over the last semester. She writes articles for the magazines and nearly always attends our meetings, and has helped us out with proofreading before. We’ve seen from this that her organisation and proofreading skills are very good and make her a perfect fit for the role. She was the only one who applied for the position, however we had considered her to be our preferred choice anyway.

The board decides to choose Aida Zekić as Editor during the fiscal year of 2015/2016 17.53.

9. Decision on who is going to the SAIA annual meeting

Background: We have to decide who's coming to SAIA's annual meeting and how to finance it etc.

SAIA pays for the SAIA representatives and one more. The meeting is in Linköping, 7-8th of May. Frida, Helena and Linnéa wants to go and Lucas might want to go.

The board decides to choose Frida, Helena, Linnéa and potentially Lucas to go to SAIA’s annual meeting at 17.57.

10. Report from Lund

Background: The board members who went to Lund get the chance to tell the rest of the board what they have learned.

Åström got the impression that the Lund system with more board positions works well, but the difference is that they only have one vote per committee - we might look into another board system next year or the year after that. Brors also felt that she benefited from talking to Lund’s secretary. Persson found out that the activity group only do two things a year - their equivalent to a gasque and also pub nights. The pub nights are organised with different cards with topics and so on, which is something we might do in the future. We learned about their committee system; they have quite small groups that meet every week. Hermnäs asks if the trip to Lund brought us any new skills to bring back to our members or the next board. Åström answers the question by saying yes, especially organisation wise, since they do things quite different from us when it comes to organisation. However, it may not be necessary to go back to Lund in a few years. The board decides to write an evaluation about the trip to Lund.

11. Slack from SAIA

Background: Administrator Albin has set up a Slack-platform, a database where we can keep common information and share ideas in SAIA. Here, the travel coordinator can find tips from other groups, programme secretaries can post former lecturers etc. Documents from SAIA, such as policies and protocols can be found here. This platform is requested from many of the associations, and it will be what we make it. Any more ideas/wants for what it can be used for?

Hernnäs asks if we might think we could communicate regarding board stuff through Slack instead of Facebook. Gladh and Åström, who have used Slack before, says that it usually doesn't work that good since people always end up communicating through Facebook anyway - Gladh emphasises that it's important to make some kind of a policy to make the communication as less confusing as possible. Ingemarsson, Åström, Gladh and Brors thinks it's a good idea to put up a Slack platform, although some associations probably will use it more than others.

12. Decision on date for enveloping procedure

Background: We need to decide when to have this spring's mailing/enveloping procedure. Proposal: April 20th at 2pm.

The board decides to hold this spring's enveloping procedure at April 20th at 4pm at 18.20.

13. Amendment of the policy for project financing

Background: The rejection of the application of project financing at the last board meeting made it clear that the adopted policy lacked guidelines of how a rejection should be accurately and foreseeably conducted and motivated for the applicant. Therefore I motion that we adopt an edited version of the policy of project financing (see attachment with amendment marked in red) that clears up how a rejection should be processed when the board evaluates and decides on applications in the future. This is important to avoid inconsistency and arbitrary motivations and decisions.

Englund Davidsson emphasises that the decision needs to be motivated and based on the policy for project financing, and not on anything else. Åström asks why the amendment says that the board can't post-pone a decision, and Englund Davidsson answers that it's because most events or projects have a due date and therefore it's not good to post-pone it. The board decides to change it to that it's not preferable to post-pone it, but it's possible if it's necessary for some reason.

The board decides to pass the proposed motion with the added amendment: Styrelsen bör inte bordlägga beslut om ansökan om inte synnerliga omständigheter föreligger, at 18.34.

14. Application for financing of external project

Background: The board has received an application from the UF's project finance pot to decide on. See the attached document for information (this is unfortunately also in Swedish).

Gzrechnik Mörk, Englund Davidsson and Gladh leaves the room 18.35, since they are affected by the decision.

The entire board says that this new application looks a lot better than the last one. Persson points out that the Cuba group have been doing the lectures that they said they planned to do in the previous application, which makes them trustable. Åström's criticism is that they have three things that they're going to do that benefits all members (lectures, radio, Uttryck) and she wonders if that is enough to grant them 18 000 kr - is it good value of our money? Pålsson agrees. Sundström doesn't think we should compare costs, because of the different aims and purposes. Ingemarsson argues that, since we know that they will write and produce radio in Cuba, they should be granted money for getting and staying there and Åström answers that we, in that case, have to interpret the application in such a way.

Marköö points out that they don't have any other option than to apply for money for flights and accommodation, since we're not granting money for lectures.

Hernnäs, Marköö and Persson says that our criticism the last time was that they should do something that benefits the members, which they have done, and also that they are applying for money to flights, which makes it possible to write articles and so on, which benefits the association. The board finds consensus on this opinion.

The board decides to approve the application at 19.06.

The meeting is adjourned to 19.14.

The meeting opens at 19.14.

16. Forum Syd from SAIA

Background: See attached

Hernnäs is telling the board about the Forum Syd grant: SAIA gets two big grants each year, one is Forum Syd, which didn't come this year, since the former SAIA board didn't send in the application properly and therefore it was rejected. Albin, Axel and Maria applied for money from Forum Syd way past deadline and it got approved (99 000 kr, instead of ca 250 000 that it's used to be). Englund Davidsson says that it won't affect us that much, since we got a lot more than we expected from FBA.

17. Other points

Hernnäs: In the 2016/2017 budget for SAIA is Albin employed at 75%, which will affect Forumhelgen, but will be beneficial since there's so much more he can do to help out. Brors thinks it's a good idea, if it's economically feasible. Englund Davidsson agrees; the administrator is better than Forumhelgen since it's so important that everything administrative runs smoothly. Ingemarsson asks what will happen if our revenues were cut down for some reason - would his salary affect the economy in that case? Englund Davidsson, Hernnäs and Persson answers that this probably won't happen. Åström asks if we expect the budget to expand with Albin working 75%, and Hernnäs thinks that it might - since head of grants will have more time. Ingemarsson asks if we will have a Forumhelg ever again, and Hernnäs answers that it's possible to apply for external grants for projects.

Ingemarsson: -

Åström: Åström reminds us to encourage group members to apply to the board. She will be having a meeting with UNA Uppsala to discuss the new agreement regarding UMUN; if any board member have any opinions, these should be forwarded to Linnéa. Åström have also met with Uppsalaekonomerna and she found out that we could raise our revenues for Career Day, and Persson tells that the reason that we don't accept money is because the project isn't supposed to make any profits. Åström will discuss this with UPS.

Gladh: Gladh has been working on a policy for travel group membership, and she has finished some kind of discussion material. She wants to have some kind of meeting when we can discuss this, preferably shortly after Cuba.

18. Next board meeting and fika-responsibility

The board decides to hold its next meeting the 13th April at 5 pm and Frida and Teodor have fika-responsibility.

19. Meeting adjourned

The meeting is adjourned at 19.51.